

## **RentReady Candidate Application**

**About RentReady:** The Central Wisconsin Partnership for Recovery (CWPR) RentReady program supports those in long-term recovery from substance use for at least six months. The program will help you find a lease with a local landlord. Participants will receive budget education, and will create a rental history and budget document to share with a landlord. The program will connect candidates with a peer support (recovery coach and/or peer specialist) for support. You should live in Wood or Clark County and have been in recovery at least 6 full months when you apply.

The RentReady Program does not offer long-term assistance with rent. The program provides **the security deposit and the first month's rent** and the tenant will be expected to pay monthly rent starting in the second month. Participants selected for the program will be matched with a rental property that is no more than 40% of their monthly household income.

### **To Apply:**

- Complete the application and send it to North Central Community Action Program (NCCAP).
- We'll let you know about your application no later than two weeks after it goes to NCCAP. You may not receive an interview, but you will get an update.
- After your application is reviewed, you may be invited to a 30 minute interview coordinated through NCCAP.
- After the interview, you may be asked to complete the Rent Smart Program. If you have successfully completed a Rent Smart training within 6 months of your application, you will not have to take it again.
- After Rent Smart, you will be connected with peer support (recovery coach and/or peer specialist) if you do not already have one. Your peer support will work with you to finish your RentSmart work. You will share that with a landlord prior to signing a lease. You will be asked to write out your recovery plan.
- Once you move in, you agree to participate in regular walkthroughs of your apartment:
  - Starting two weeks after you move in and every two weeks after that
  - The walkthrough will include you, your landlord, and one other person.
  - At about six months in to your lease, staff will meet with you to review budget and recovery plan.
- After one year, you may renew your lease with the landlord or use your new rental history to find another lease.

### **For additional information, contact:**

Wayne Sorenson, Project Manager, Family Health Center of Marshfield, Inc., at 715-389-4587 or [sorenson.wayne@marshfieldclinic.org](mailto:sorenson.wayne@marshfieldclinic.org)

*This program has been adapted from the Hunger & Poverty Prevention Partnership of Portage County RentReady Program and is supported in part by Family Health Center of Marshfield, Inc. (FHC) on behalf of the Central Wisconsin Partnership for Recovery and funding from the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS).*

---

**RentReady Application**

Please return completed application to Katie Schumer, Outreach Case Manager/Coordinated Entry Specialist, North Central Community Action Program (NCCAP) by email at [kschumer@nccapinc.com](mailto:kschumer@nccapinc.com) or mail to:

*Katie Schumer*  
*North Central Community Action Program, Inc.*  
*2111 8<sup>th</sup> Street South, Suite 102*  
*Wisconsin Rapids, WI 54494*

**Candidate Information:**

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

*City*

*State*

*ZIP*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Current Age: \_\_\_\_\_ Gender Identity: \_\_\_\_\_ Race/Ethnicity: \_\_\_\_\_

**Referral Information:**

Referral Agency: \_\_\_\_\_

Referral Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**Rental Information:**

I would be the only tenant:  Yes  No

If no, please list the first names and ages of partner and/or dependents who would live with you:

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

If not partner/dependent(s), please indicate your relationship: \_\_\_\_\_

**Please use the space below to respond to the following as you are comfortable:**

Your recovery status and programs you are currently in:

- How long is your current recovery (to be fully considered, 6 months or longer when you apply)
- List programs you participate in (court ordered and by choice)

Your current recovery goals:

Barriers to securing housing you have:

Your current job status:

- How many hours per week you work
- Please share your average monthly income or hourly pay rate

Your current living situation:

*This program has been adapted from the Hunger & Poverty Prevention Partnership of Portage County RentReady Program and is supported in part by Family Health Center of Marshfield, Inc. (FHC) on behalf of the Central Wisconsin Partnership for Recovery and funding from the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS).*

**Rent Smart Training:**

Candidates who pass the application screen will be required to complete the University of Wisconsin – Madison, Division of Extension Rent Smart Program. If you have completed Rent Smart within 6 months of applying for the CWPR RentReady Program then you do not have to take the class again.

I have attended a Rent Smart Class in the past six months:  Yes  No

I completed Rent Smart on (date): \_\_\_\_\_

I have completed the Rent Smart Rental Portfolio:  Yes  No

My portfolio was reviewed on (date): \_\_\_\_\_

**Peer Support (Recovery Coach and/or Peer Specialist):**

Do you have an established relationship with:

A Peer Specialist?  Yes  No

A Recovery Coach?  Yes  No

A program sponsor?  Yes  No

If yes, I work with (name): \_\_\_\_\_

Last Meeting (date): \_\_\_\_\_

If you answered no, candidates accepted in the to the RentReady program will be connected with a peer support provider from a local Recovery Community Organization to support your success in the program and assist with completion of Rent Smart training.

*This program has been adapted from the Hunger & Poverty Prevention Partnership of Portage County RentReady Program and is supported in part by Family Health Center of Marshfield, Inc. (FHC) on behalf of the Central Wisconsin Partnership for Recovery and funding from the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS).*