



Updated information: Mobile option for Workday

Workday is available on all your mobile devices. As a Marshfield Clinic Health System employee, you can download the app from the Play Store, App Store or iTunes to your device.

The mobile app will allow you to do everything you do from your work laptop in Workday before, such as request time off, check pay slips, search for co-workers or change your photo.

Once you have downloaded the app, follow these steps to access your Workday.

- Launch *Workday*.
- Select Settings (the gear icon in the upper right or left corner).
- Change the Web Address to: <https://wd5.myworkday.com>
- Our Tenant is: *marshfieldclinichealthsystems*
- Select Save

Signing into your account

You also now have the option to use a six-digit PIN number instead of the regular username and password in the mobile app.

Select a six-digit number next time you log in and you can use it to log in instead of the full username and password. PIN numbers are good for 90 days. In addition, devices that have fingerprint ID systems can use your fingerprint as well.

Use your mobile device to download Workday today.

Need assistance?

For additional questions on the Workday Mobile Application, please view the materials for [Apple](#) or [Android](#). If you do not know your Workday password, please contact the Information Services helpline at 715-389-3456 or ext. 9-3456 to request a password reset.